

Northeast Texas Regional Advisory Council

(TSA-F)

FY 24 Annual Report

An Annual Report is to be submitted to DSHS, Office of EMS/Trauma Systems *no later than October 15, 2024*. The annual report will cover the past fiscal year (September 1, 2023, thru August 31, 2024), as stipulated in the RAC Systems Development portion of your FY24 Contract. Additional information may also be entered into or submitted as an attachment to this report.

RAC	Northeast Texas Regional Advisory Council	
Report Period	FROM: 9/1/2023	TO: 8/31/2024

1. ✓ On Attachment A - provide current information for RAC Officers and Executive Committee/Board as of September 1st.
2. ✓ Needs Assessments: *Provide a narrative paragraph describing how needs were identified. Give details outlining the decision-making strategy the RAC used to meet identified needs and identify patterns of regional resource distribution. For example, what kind of equipment was allocated to whom, and for what purpose? What were the number of topics and attendees of education/training events? How were they evaluated? Using a table like the one shown below may assist in this process.*

Identified Need	Targeted Beneficiary (EMS/Hospital)	How Were These Needs Met?
Hands only CPR	Community	Organized and provided supplies
PEER Training	ER/EMS Staff	Located, Planned, purchased supplies and class
Binder Lifts	All EMS	Much safer way to lift obese patients
Car Seat Safety	Titus RMC EMS	Purchased Roth Kits and CSS Trainers
Ultrasound	Paris Junior College	Prepare for EMS training with Ultrasound
Backboards	All EMS	Replaced used/missing flight boards
Stop the Bleed Kits	All Hosp/EMS	Purchased re-supplies for training kits
Preeclampsia Bands	All OB Hospitals	Much easier to trace preeclamptic mothers
Pediatric Tapes	All ER's	ER staff can take care of PEDI pts better

3. ✓ Administrative/Operational & Clinical:
 - a. How has the RAC identified all healthcare organizations in the region that might be involved in trauma, injury prevention, emergency healthcare, rehabilitation, and disaster management? What efforts did the RAC make to **maximize inclusion** of its constituents into the RAC to continue to develop an integrated trauma system? *All licensed hospitals, freestanding ER's, Rehab facilities and EMS providers identified in our counties are members of NETRAC. There was an effort to identify Nursing Home facilities but with no response or interest.*
 - b. Summarize the need for and outcomes of specially called RAC meetings. *Finance and budget committee meetings were called, as well as a RAC Retreat in December, all had beneficial outcomes. Some were in-person and some were virtual.*
 - c. Report on any projected realignments of counties in trauma service area. *Franklin County was added to our RAC per request of its County Judge and funding re-routing is now complete.*
 - d. Describe the RAC's role with facilities within the trauma service area prior to or during trauma center designations/re-designations that occurred within past twelve months. You may also describe RAC's role with facilities outside the trauma service area, if applicable. *NETRAC acted as a resource for information related to updated program rules. NETRAC also provided guidance to hospitals to aid in the success of their designation efforts as well as funding for travel and training for program staff as needed*

Northeast Texas Regional Advisory Council

(TSA-F)

FY 24 Annual Report

to ensure preparedness and maturation of trauma programs within the region. The RAC supports designation by providing Participation Letters when appropriate.

- e. Describe how the RAC administratively and operationally contributed to and participated in Injury Prevention initiatives within the past twelve months. Please provide a brief summary of all injury prevention activities describing the RAC's level of involvement. NETRAC budgeted funds for multiple educational trainings and equipment for regional program staff. We also budget for and participate in the RAC Data Collaborative (RDC) to assist with regional data. Regional data is used to plan regional injury prevention initiatives for all facilities to utilize. These initiatives and supplies are used at local community events for community education. NETRAC also contributed logistically and financially toward multiple Stop the Bleed courses taught across the region, as well as Car Seat Safety checks and seminars to the public.
 - f. Describe the most significant findings of the RAC's SQI/Performance Improvement Committee within the past twelve months. What changed because of those findings? Stroke, trauma, and EMS committees are now collecting regional data and contributing to the injury prevention committee. The trauma committee is building a regional referral process for trauma cases, and the RAC is considering a system PI committee.
 - g. To what degree were physicians in the trauma service area involved in the resolution of adverse patient care findings identified by the RAC's SQI/Performance Improvement Committee. Physicians were consulted and discussed any clinical concerns as needed. The perinatal group has historically been the most active. A physician from a free-standing ER has recently volunteered to become more active as well. Discussions are ongoing in consideration of a system PI committee.
 - h. Describe activities the RAC was involved in that assisted or encouraged EMS and FRO participation in the RAC within the past fiscal year (e.g. teleconferencing, video/conference calls, etc.). We continue to offer both virtual and in-person meetings. All EMS providers are members, however FRO participation is sparse at best.
 - i. Identify problems or areas of concern identified in the past twelve months adversely impacting RAC operations. With the addition of the EMS/RAC/EI funding, the decision was made to transition the ED to a full-time employee rather than a part time contract position. A lack of mentorship for a younger generation of members within the region has been a concern causing a difficulty with members fully understanding responsibilities and expectations. Better GETAC attendance and relationship building in other areas of the state is helping to improve this going forward.
4. ✓ Is the information identified on the Texas Secretary of State/Comptroller of Public Accounts (<https://mycpa.cpa.state.tx.us/coa/search.do>) website current? If not, what actions have been taken to ensure the Certification of Franchise Tax Account Status (Registered Agent/Office) is current with the Texas Secretary of State/Comptroller of Public Accounts? Please see attachment D.
 5. ✓ Summarize any issues/concerns that occurred in the past twelve months that required technical assistance from the Office of EMS/Trauma System Coordination Group. Some EMS/COUNTY contract issues related to Franklin County and the contract, but they all were resolved.
 6. ✓ What method will the RAC utilize to ensure member organizations receive a copy of this Annual Report? It is planned for distribution at the January General Assembly and is available on our website.

Northeast Texas Regional Advisory Council

(TSA-F)

FY 24 Annual Report



RAC Chair

10/21/2024

Date Signed

FINAL DRAFT

Northeast Texas Regional Advisory Council

(TSA-F)

FY 24 Annual Report

Complete and include with the Annual Report the following:

- ✓ *Attachment A – Officers/Board Members*
- ✓ *Attachment B – Annual Bylaws Affidavit*
- ✓ *Attachment C – Annual Regional Trauma System Plan Affidavit*
- ✓ *Attachment D – Texas Franchise Tax Account Status*
- ✓ *Attachment E – Designated Hospitals*
- ✓ *Attachment F – Hospitals Seeking Designation*
- ✓ *Attachment G – EMS Providers*
- ✓ *Attachment H – First Responder Organizations*
- ✓ *Attachment I – Annual Participation Report*

Northeast Texas Regional Advisory Council

(TSA-F)

FY 24 Annual Report

ATTACHMENT B ANNUAL BYLAWS AFFIDAVIT

The RAC shall document an annual review of its bylaws. (§ Rule 157.123: Essential Criteria Defined. A.12)

RAC NAME: Northeast Texas Regional Advisory Council has completed an annual review and/or revision of the RAC's Bylaws with a documented date of and ratified by member organizations on January 11, 2024.

Is a current copy of the RAC's bylaws available for review on the RAC's web site?
 YES [] NO

If NO, is a copy attached to this report? [] YES [] NO N/A

A page summarizing revisions/additions made to the bylaws this contract reporting year is attached to this report. YES [] NO *See below



RAC Chair

10/21/2024

Date Signed

SUMMARY OF REVISIONS/ADDITIONS: The bylaws were found to be old, outdated, and in need of major revision. Several examples from other regions were obtained as well as the DSHS example from their website. An overhaul of the bylaws was written with input and approval from the Board of Directors. They were reviewed by the Board of Directors and Executive Director at a scheduled RAC retreat. The new bylaws were sent to the General Assembly for review with a formal comment period. Several comments were received and included in the document. The bylaws were also reviewed by an independent legal service with minor edits recommended. A second formal comment period was offered without any input. Official review and approval were obtained by the Board of Directors and General Assembly with a unanimous vote of approval. The bylaws were then given a "go live" date and placed into effect.

Northeast Texas Regional Advisory Council

(TSA-F)

FY 24 Annual Report

ATTACHMENT C

ANNUAL REGIONAL TRAUMA SYSTEM PLAN AFFIDAVIT

The RAC shall document an annual review of regional EMS/Trauma System Plan. (§ Rule 157.123: Essential Criteria Defined. A.12)

RAC NAME: Northeast Texas Regional Advisory Council has completed an annual review and/or revision of the RAC's Regional Trauma System Plan with a documented date of and ratified by approval from member organizations in June of 2024.

Each essential component of the Plan has a revision date of:

COMPONENT	DATE
Access to the System	6/2024
Communication	6/2024
Medical Oversight	6/2024
Pre-hospital Triage Criteria	6/2024
Diversion Policies	6/2024
Bypass Protocols	6/2024
Regional Medical Control	6/2024
Facility Triage Criteria	6/2024
Inter-hospital Transfers	6/2024
Designation of Trauma Facilities, Planning for	6/2024
Performance Improvement	6/2024
Regional Trauma Treatment Protocols	6/2024
Regional Helicopter Activation Protocols	6/2024
Injury Prevention	6/2024

Is a current copy of the RAC's regional trauma system plan available for review on the RAC's web site? YES [] NO

If NO, has one has been attached to this report? [] YES [] NO N/A

A page summarizing revisions/additions made to the regional trauma system plan this contract reporting year is attached to this report. YES [] NO *See below



RAC Chair

10/21/2024

Date Signed

The trauma system plan was reviewed by various committees within NETRAC with minor edit recommendations from the EMS committee. These edits were discussed in the trauma committee and approved. These edits delayed the normal approval process. The status is all edits have now been approved by the committees and the document will be presented in the January quarterly Board of Directors and General Assembly meetings for final approval.

Northeast Texas Regional Advisory Council

(TSA-F)

FY 24 Annual Report

ATTACHMENT D TEXAS FRANCHISE TAX ACCOUNT STATUS



Franchise Tax Account Status

As of : 10/09/2024 11:38:57

This summary page is designed to satisfy standard business needs. If you need to reinstate or terminate a business with the Texas Secretary of State, you must obtain a certificate specific to that purpose.

NORTHEAST TEXAS REGIONAL ADVISORY COUNCIL

Texas Taxpayer Number 17525531574

Mailing Address 2675 41st St SE - STE 102 PARIS, TX 75462-8209

Right to Transact Business in Texas ACTIVE

State of Formation TX

SOS Registration Status
(SOS status updated each business day) ACTIVE

Effective SOS Registration Date 01/21/1994

Texas SOS File Number 0129912501

Registered Agent Name RUSSELL G THRASHER

Registered Office Street Address 2675 41st St SE - STE 102 PARIS, TX 75462-8209

Northeast Texas Regional Advisory Council

(TSA-F)

FY 24 Annual Report

ATTACHMENT I ANNUAL PARTICIPATION REPORT

Stakeholders that would include at a minimum participation in regional/local committees for the development/maturation of the regional systems.

City of Paris EMS
Hopkins County Health District EMS
Titus Regional EMS
Atlanta Fire/EMS
LifeNet EMS
Air Evac 139
Christus Flight for Life
Christus St Michael - Texarkana
Christus St Michael - Atlanta
Christus Mother Frances – Sulphur Springs
Paris Regional Health
Wadley Regional Medical Center
Titus Regional Medical Center
Ark Tex Council of Governments
Emergency Medical Task Force - 4
DSHS
PHR 4/5



RAC Chair

10/21/2024

Date Signed